

StudyTrust Policy on the Protection of Personal Information (POPI)

By signing this document, bursary applicants give consent that StudyTrust may use the information provided for the purposes stated herein. POPI defines consent to be “any voluntary, specific and informed expression of will in terms of which permission is given for the processing of personal information.” If you are a minor, i. e. below the age of eighteen, your parent or guardian must give consent by signing this document, for StudyTrust and its sponsors as well as our online applications platform Xhuma, to process your application for a bursary.

The POPI Act requires that a person must have a choice whether to consent or not (it must be voluntary). Should you choose not to give your consent by not signing the StudyTrust policy regarding the use of personal information, this will affect your application as we will not be able to process it.

The POPI Act also requires that the personal information collected, stored, and shared must relate to a specific purpose as outlined below.

In bursary applications StudyTrust uses the information to process applications according to the criteria set out by the sponsors affiliated to StudyTrust. Since the sponsors have a vested interest in the provision of funds for bursaries, we will share your information with them for purposes of shortlisting. We will not use, sell, or provide your personal information to or for any other purpose or to unauthorised third parties.

Personal information to be collected. For bursary application and selection purposes, we will collect your

- ID number (and birthday)
- contact details (mobile number and email address)
- residential address (home and campus)
- student number where applicable
- study programme
- study institution
- year level
- fees statements where applicable
- official test and examination results and/or academic progress reports where applicable
- official school reports where applicable
- information on your combined family income
- testimonials from an educator and community or cultural leader
- essay on your life

Conditional Third-party sharing.

- Your bursary may be sponsored by a specific company/donor with specific conditions. Only the abovementioned information will be shared with any potential or actual bursary sponsors.
- StudyTrust has contracted the services of Xhuma, an online bursary applications platform to enable you to submit your application online.

Data storage and management. Your information will be stored on the servers of our bursary applications service provider Xhuma. Xhuma is POPI Act compliant, and all the requisite measures are taken to ensure that your personal information is secure.

Concerns. If you have any concerns regarding our collecting, storing and/or sharing the personal information we need, please inform the StudyTrust National Director, who is also our Information Officer, by sending an email to m.hofmeyr@studytrust.org.za.

Consent. I give consent to StudyTrust to process my application for a bursary. Please tick the relevant box:

Yes [] No []

Applicant signature _____ Date _____

Parent/Guardian signature _____ Date _____ (if applicant is underaged)



Letsatsi Borutho Trust Bursary Programme 2023 Application

INFORMATION LETTER

This Bursary Programme is funded by Letsatsi Borutho Trust.

Letsatsi Borutho Trust invites bursary applications from the surrounding community. The bursary is open to persons who are South African citizens and want to study further at South African suitably registered tertiary institutions, notably TVET colleges, universities of technology or universities. Prospective students studying towards NQF level 4 technical and vocational education and training programmes, as well as national diploma and degree programmes are invited to apply. Persons who completed their NSC or NTC in previous years may also apply.
*NB Applicants must not exceed the age of 35 years.

Dear Applicant

Please read the instructions before completing the application form.

1. General rules

- 1.1 Only applications from qualifying persons within Letsatsi Borutho Trust's geographical operational area will be considered.
- 1.2 Only application forms completed correctly, in full and accompanied by the required supporting documents will be considered.
- 1.3 The completed application form must be submitted on or before 30 September 2022 to b.ndlovu@studytrust.co.za or the Tlhokomelo Centre (address: 776 corners of Lecholo and Matanzima roads, Kimberley) if you want to be considered for a 2023 Letsatsi Borutho Trust bursary, administered by StudyTrust.

2. Required Documents

- 2.1 A copy of this year's June and prelim results; or your NSC if you completed Grade 12
- 2.2 A copy of your provisional admission letter to the institution you applied to study at
- 2.3 A copy of your ID document
- 2.4 Documentation proving the total monthly income of members of your household
- 2.5 Prof of residential address.

3. Selection Criteria

The main criteria used in the selection of successful applicants to the Letsatsi Borutho Trust bursary are as follows:

- 3.1 Financial need: Applicants must be able to demonstrate lack of sufficient financial resources to continue with tertiary education
- 3.2 Academic performance: Selection will be done based on prelim/final Grade 12 results.

4. Selection Process

A limited number of bursaries will be allocated to the most deserving candidates in terms of the above criteria.

5. Letsatsi Borutho Trust Bursary Value

The value of the bursary will be determined on an individual basis and may be used to cover the following study-related cost items:

- 5.1 Tertiary institution tuition fees, registration fees and examination fees
- 5.2 Accommodation in a tertiary residence or equivalent
- 5.3 Meals
- 5.4 Learning materials (textbooks, stationary, etc.)

6. Submitted Application Forms: Acknowledgement of Receipt and Outcome

- 6.1 Receipt: You will receive an email confirming receipt of your completed application form. All properly completed applications received will be considered.
- 6.2 Outcome: You may expect an email to the address provided in your application informing you of the provisional outcome of your application by 21 December.
- 6.3 If successful, you will be requested to submit your final NSC results. The bursary will only be confirmed if the final results correspond to the prelim results that formed the basis of the initial selection.

Dr HM Hofmeyr, National Director, StudyTrust

Postal Address: Private Bag X16, Braamfontein 2017 Physical Address: 10B Clamart Rd, Richmond, Johannesburg, 2092
E-mail address: b.ndlovu@studytrust.org.za

StudyTrust (established in 1974) is a Bursary Organisation that joins forces with young people who have the resolve and determination to become winners in the struggle for a better South Africa

Letsatsi Borutho Trust Bursary Application Form 2023

The Letsatsi Borutho Trust Bursary Programme is administered by StudyTrust

PLEASE READ THE INFORMATION LETTER CAREFULLY BEFORE COMPLETING THIS FORM.

NB. Please mark your answer with an "X" where applicable. Example:

I am a South African (RSA) citizen:	No	Yes X
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Section 1: Personal Information

Id no										Are you a South African citizen?										No	Yes			
Title	Mr	Ms	Surname										First names											
E-mail address (Necessary)										Home tel number														
Cell numbers										Your own:										Relative:				
Residential address										Province					NC									
Postal code					Is your family home in a rural area?					No	Yes	Describe your house					Formal/ permanent		Informal/ shack					
Population group					African		Asian		Coloured		White		Gender					Female		Male				
Do you suffer from any disability?					No	Yes	If "yes", please specify																	

Section 2: Academic Information

Proposed study programme next year: (Degree, e.g., BEng Mechanical; or diploma, e.g., ND Electrical Engineering or NQF level 4 qualification e. g. Fitter and Turner / Millwright)																				
Name of tertiary institution where you intend studying full-time next year																				
Which career do you intend following on completion of your studies?																				
Highest educational qualification already obtained (e.g., Grade 11 or Grade 12)										Name of the school you're currently attending or attended										
Have you participated or are you participating in any project aimed at improving school results (e. g. ProMaths, Living Maths, etc.?)					No?	Yes, if yes please write the name of the project?														
School results: Provide your results in the relevant spaces below (Grade 11; June Grade 12, Prelim Grade 12. <u>Please note:</u> Mathematics: The difference between "Mathematics" and "Mathematical Literacy" is important; fill in your mark in the appropriate space. Physical Science: Learners who do not present Physical Science as a subject will leave the Physical Science space blank. Other subjects: Use the spaces for your other subjects. Provide the subject name and results. Please list your best subjects first. <i>Please submit proof of prelim results with the completed form.</i>																				
Subjects					Final Grade 11 Results					June Grade 12 Results					Pre-Lim/Final Grade 12 Results					
English		Home Language (HL)		First Additional Language (FAL)																
Mathematics																				
Physical Science																				
Life Orientation																				
Other Language:		HL		FAL																
Mathematical Literacy (if applicable)																				
Other subjects:																				
1																				
2																				
3																				

Section 3: Family Information

Father	Surname:					Full names:						
	Marital status		Married		Divorced / Separated		Never married		Deceased		Widowed	
Employed?	No	Yes	Pensioner?	No	Yes	Highest academic qualification?						
Total income (salary, wages, pension, etc.) per month before deductions					R					Please include proof of income		
Mother	Surname:					Full names:						
	Marital status		Married		Divorced / Separated		Never married		Deceased		Widowed	
Employed?	No	Yes	Pensioner?	No	Yes	Highest academic qualification?						
Total income (salary, wages, pension, etc.) per month before deductions					R					Please include proof of income		

Please provide the total number of members of your family who are living at your home including yourself and your parent(s).

Section 4: Supporting Documents: Checklist

The following supporting documentation must accompany your application - add your ID number on each attached page Please check the box on the right of each item that is included. Your application will not be considered without the relevant documentary proof.	
1. A copy of this year's prelim results	
2. A copy of your provisional admission letter from the institution you applied to study at	
3. A copy of your ID document	
4. Documentation supporting the information given on the total income of your household	

Please add your RSA ID Number below:

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Lined area for writing.

Use additional pages (remember to add your ID number on each attached page).

*I hereby declare that all the information given in this form and the included documents is true and accurate.
By signing this document, I also give consent to StudyTrust to capture the information provided on its online application database.*

Applicant's signature: _____ Date: _____

Please add your RSA ID Number below:

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