

W&RSETA BURSARY GUIDELINE FOR 2017 ACADEMIC YEAR

The purpose of the document is to provide a set of guidelines for the provision of bursaries to interested students that are accepted or registered in any one of the approved fields of study listed under section 2 below at a South African public University or TVET College.

1. THE BURSARY WILL COVER:

- The bursary is for 2017 academic year and covers the following:
- Registration costs
- Tuition Fees
- University or TVET Residences OR Accredited / approved accommodation by the Institution or TVET College
- Meal Allowances
- Book Allowances

2. APPROVED FIELDS OF STUDY:

- The bursary will only fund the following approved field of study as per the advert Universities
- Retail Business Management
- Purchasing Management
- Supply Chain Management
- Logistics Management
- Sales and Marketing Management
- Accounting
- Financial Management
- Information Technology / Computer Science
- Food Technology / Nutrition
- Retail Pharmacy

Private Bag X106, Centurion, 0046 South Africa, 1303 Heuwel Avenue, Riverside Office Park, Hennops House, Cnr Lenchen and Heuwel Avenues, Centurion, Tel: (012) 622 9500, Fax: (012) 663 9585, E-mail: wrseta@wrseta.org.za, Website: www.wrseta.org.za

Administrator: Pascalis Mokupo

National Accredited Technical Education Diploma (NATED) PROGRAMMES (TVET) – N4 TO N6

- Business Management
- Financial Management
- Marketing Management
- Human Resource Management
- Management Assistant
- Clothing Production
- Hospitality and Catering Services

National Certificate Vocational (NCV) PROGRAMMES (TVET) – LEVEL 2 TO LEVEL 4

- Finance, Economics & Accounting
- Marketing
- Information Technology & Computer Science
- Office Administration
- Hospitality
- Transport and Logistics

3. QUALIFYING CRITERIA

- Students should have been either accepted or registered at public University or TVET Colleges
- Priority will be afforded to financially needy students
- Students must be South African citizens

4. BURSARY ADMINISTRATION

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- The W&RSETA bursary will be administered by NSFAS
- Funds will be transferred to NSFAS account
- W&RSETA bursary is not a loan, thus students will not be expected to pay back funds at the end of their academic programme

5. BURSARY PROCESS

- Students apply through the NSFAS Online
- NSFAS will conduct the selection process and notify the students on the outcome of their application
- Approved students will be requested to complete :
- W&RSETA/ NSFAS Bursary Agreement Form and submit the following information to NSFAS (if not already submitted upon application):
 - Certified copy of ID
 - Proof of registration or acceptance

The bursary will not be approved if the above information is not available

- Students will be verified - students will be requested to avail themselves, and bring along their ID copies. A communicate will be send out to the students, to inform them about the verification process and date. Please note that students that are not verified will not be paid for.

6. BURSARY DURATION

The bursary will cover the duration of the programme, but will be renewed at the end of each academic year.

7. BURSARY CONDITIONS

- Students will not be funded for longer than the stipulated duration of the qualification or studies.

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- Students will not be funded for subjects/modules they have failed.
- Students that were previously funded by the W&RSETA and failed will not be funded
- Students with other sources of funding will not be funded

8. BURSARY ACADEMIC PERFORMANCE AND PROGRESSION TO THE NEXT ACADEMIC YEAR

- Students are expected to maintain good academic record that will enable them to progress to the next academic year
- Students should meet one of the following rules in order to be considered for continuation of funding:
 - Student is allowed by the University or TVET College to progress to the next academic year or level
 - Student should pass at least 50% of the modules or subjects

9. BURSARY COSTS AND REFUNDS

- The bursary covers up to a maximum of R65000 for HET and R45000 for TVET Colleges
- Registration and Tuition Fees must be as reflected on the Institution's statement of fees
- Where registration fee was paid up front to secure registration it will be refunded to the student.
- Where part of the fees was paid up front, it will be refunded to the student.
- The book allowance covers text books and stationery
- Other items such as Tablets, Laptops and Cellphone are not covered.

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- Students residing in residences that offer full catering will not be eligible for Meal Allowance
- Students residing in Self-catering residences will have their meal allowances paid in installments to allow for coverage for the whole academic year.
- Students residing at home will have their meal allowances paid in installments to allow for coverage for the whole academic year.
- The meal allowances for students will be processed according to the various University processes to enable the student to have a steady cash flow throughout the year.
- Accommodation is only payable for students that are staying in residences and accredited student accommodation.
- Students staying at home will not be eligible for accommodation allowance
- Where accommodation is payable it must be for the following:
 - Official University/College residences
 - Private accommodation that is accredited by the University/College
 - Leased Student Accommodation that is approved by the University/College

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