

HORTGRO BURSARY APPLICATION FORM

Return completed form and all required documents via email to recruitment@hortgro.co.za

Closing date for applications: 15 August

All applications are **confidential**.

INSTRUCTIONS

Complete form in full and submit all required documents.

Incomplete and late applications WILL NOT be considered

Attach proof of your registration as a student at the educational institution, as well as latest results.

NB: No applications will be considered should all the requirements as set out in the application not be adhered to

Bursaries are determined on academic achievements, scarce skills and study area

HORTGRO reserves the right not to award any bursaries

PERSONAL DETAILS OF STUDENT

(Please tick the appropriate block)

Full Name/s			MALE	FEMALE	
Surname					
Title		Mr	Miss	Mrs	
Maiden Name					
Date of Birth					
ID Number					
	<i>(Attach copy)</i>				
*Nationality	<i>*Only South African Citizens will be considered</i>				
* Ethnic Group	<i>*Please note that this question is asked to allow HORTGRO & Government to track progress in the transformation of Further Education & Training.</i>				
	Black	Coloured	Indian	White	Other
Physical Address					
Postal Code					
Postal Address					
Postal Code					
Student Number (if available)					
Telephone Number		Area Code			
Mobile Number					
E-Mail Address					

Course of Study								
Name of tertiary educational institution at which you are a registered student or applied to: (This area must be completed)								
Course of study (This area must be completed)								
Duration of course	<u>years</u>	CURRENTLY IN:	Grade 12	1st	2nd	3rd	4th	year
Amount of study years left			<i>Attach latest results</i>					
Cost of Course (estimate)	R							
Cost of Books	R							
Cost of Accommodation	R							
Total Costs	R							

Educational Qualifications: Secondary		
Name and Address of Secondary School	Years of Study	Highest Grade Passed
Name & Contact Details of the Head Master/Principal		
<i>Attach a certified copy of your Matric Certificate. Attach mid-year results</i>		

Educational Qualifications: Tertiary		
Name & Address of Tertiary Educational Institution	Qualifications	Year of graduation
Name & Contact Details of Head of Department		
<i>Attach a certified copy of each qualification. If currently student, attach all results received to date.</i>		

Details of Previous and Current Employment			
Previous Employer		Current Employer	
Address of Employer		Address of Employer	
Senior contact person		Senior contact person	
Tel Number		Tel Number	
Fax Number		Fax Number	
Email address		Email address	
Job Title		Job Title	
Job Description		Job Description	

Parent Details	Mother	Father	Foster Parent	Grand Parent	Other	
	Name					
Surname						
Date of birth						
ID Number						
Address						
Telephone Number						
Employed at						
Number of years						
Present salary						<i>Attach a copy of latest payslip.</i>
Contact person at work						
Telephone No. (w)						
Fax number						
Email Address						

Parent Details						
Name						
Surname						
Date of birth						
ID Number						
Address						
Telephone Number						
Employed at						
Number of years						
Present salary						<i>Attach a copy of latest payslip.</i>
Contact person at work						
Telephone No. (w)						
Fax number						
Email Address						

I _____ (*print name*) hereby declare that the above information is true and correct

Signature: Parent/Gaurdian

ReferencesProvide details of References that would assist HORTGRO in evaluating your application (*Principal/Lecturer*)

Name of Referee	Relationship to applicant	Contact details
1		
2		

Declaration

I wish to apply for the HORTGRO Bursary

If successful, I agree to enter into a Contractual Agreement with HORTGRO abiding by the rules and regulations of the Agreement, among which are the following:

- All other financial assistance/bursaries/loans currently being received must be declared.
- The bursary will be annually renewable subject to the results of the Bursar being acceptable to HORTGRO
- HORTGRO reserves the right to discontinue the Bursary

I declare that all statements made on this application form and accompanying documents are true

Signed at _____ on this _____ day _____ 20 _____

Signature of applicant_____
Signature of Guardian if under the age of 21_____
Witness_____
Witness**Office Use****Application Successful:**

Y	N
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HORTGRO _____**Date** _____**Approved** _____

Checklist

Incomplete applications will not be considered. Use the checklist to ensure that your application is completed before you submit.

	Yes/ No	Not Applicable
* Have you attached a certified copy of your ID Document (if ID Card, both sides must be copied)		
* Have you attached a certified copy of your most recent progress report?		
* If you are currently a tertiary student have you attached a certified copies of your academic record?		
* Have you filled in all sections of the form that apply to you?		
* Have you signed the "Agreement" declaration that the information given is complete and correct?		
* If you are under 21, have you obtained your parents/guardian's signature?		
* Have you attached proof of the estimate cost of the course, books and accommodation?		
* Have you provided all contact details requested on the forms?		
* Have you attached the salary slips for your parents/guardians?		
* Have you attached certified copies of your parents/guardians ID Documents?		

Attach a copy of your latest progress report and proof of registration document to this page.